

Application for Deferral Form

International Students

This form is to be completed by international students who wish to defer their studies. Deferral of studies will be granted in compassionate or compelling circumstances as per SHIC's Deferral, Suspension and Cancellation Policy and Procedure. Students are required to provide documentary evidence of such circumstances.

Your visa may be affected by your application to defer so you should contact DHA on 131881 to discuss any visa implications.

Student details

Student Name:

Student ID:

Date of Application:

Course:

I wish to defer my enrolment with SHIC. I wish to defer my studies for the following reason/s:

I wish to defer my enrolment until (insert date): _____

Address while on leave:

Ph:

Mobile:

Email:

In signing this form you agree:

- The information provided is true and complete.
- That you accept that the course structure of the deferred course may change.
- That you accept that where your deferment results in commencement of studies in a new study intake, the fees for the course may be increased and you understand the implications for your student visa.
- That you have attached all required supporting documents.

Signatures

Student

Signature:

Printed Name:

Date:

We will advise you of the outcome of your application. If your deferral is approved, further information about the status of your Confirmation of Enrolment and student visa will be sent to you.

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Administration Only

Accounts

Has the application been approved by the Accounts Department?		Yes	No
Accounts Officer:			
Date of approval:			
Signature:			

Records

Has the application been approved by the Records Manager?		Yes	No
Admin Manager:			
Date of approval:			
Signature:			

Admin Approval

Has the application been approved by the Admin Manager?		Yes	No
Admin Manager:			
Date of approval:			
Signature:			

Application administrative tasks processed by:		Date:	
Application outcome updated on Wisenet by:		Date:	

Comments:

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